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Missouri History Museum



Missouri History Museum

Catch the Spirit

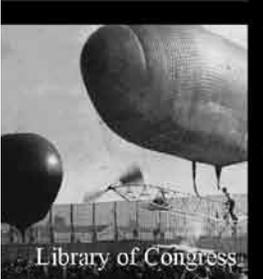
Midwest Archives Conference 2009 Annual Meeting



Catch the Spirit of St. Louis

April 30-May 2, 2009  
Hyatt Regency St. Louis Riverfront  
St. Louis, Missouri

of St. Louis



Library of Congress



Missouri History Museum



Missouri History Museum



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## **The Association of Records Managers and Administrators (ARMA) St. Louis Chapter**

*Leader in education and training for records and  
information management professionals!*

**Welcomes the  
Midwest Archives Conference  
to St. Louis!**

### **Local ARMA St. Louis Chapter Benefits**

- Local monthly programs except July and August
- An annual full day seminar
- A certified records management program
- ARMA International benefits: publications  
webinars, continuing education & conference
- And more.... call 314.694.4408 or visit our website  
at <http://www.armastlouis.org> for more information.

Anyone holding or occupying a position as a  
manager, supervisor, educator, student, or who is  
generally interested in records and information  
management is eligible for membership!



## ACKNOWLEDGMENTS

The Midwest Archives Conference wishes to thank the following organizations, individuals, and businesses that, as of press time, have generously provided support for the MAC Annual Meeting, 2009:



Association of St. Louis Area Archivists



St. Louis Area Religious Archivists  
Absorene Manufacturing Company  
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(ARMA), St. Louis Chapter

Bob Dole Archives  
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Midwest Book and Manuscript Studies Program  
(a partnership between the University of Illinois  
Graduate School of Library & Information  
Science, the Rare Book and Manuscript  
Library, and the Soybean Press)

Missouri History Museum

Missouri State Archives

National Personnel Records Center,  
St. Louis

Panera Bread

Preservation Technologies

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Sisters of St. Joseph of Carondelet,  
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### LOCAL ARRANGEMENTS COMMITTEE

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# ACKNOWLEDGEMENTS

## CONTACT

Any Questions? Please contact your LAC chair, Scott Grimwood, at [Scott\\_Grimwood@ssmhc.com](mailto:Scott_Grimwood@ssmhc.com)

## COVER ART CREDIT

The cover art was created by Jennifer Clark and includes photographs (clockwise) from NASA, Johnson Space Flight Center; Missouri History Museum, St. Louis (four images); and the Library of Congress.

## *Welcome from the Gateway City!*

Saint Louis, Missouri, is proud to welcome the Midwest Archives Conference for its annual meeting, April 30–May 2, 2009. The meeting will be held at the Hyatt Regency-St. Louis Riverfront, overlooking the Mississippi River and the beautiful Jefferson National Expansion Memorial and Gateway Arch. Situated in the heart of downtown St. Louis, the Hyatt Regency is minutes away from the historic Old Courthouse, Busch Stadium, the Anheuser-Busch Brewery, the St. Louis Zoo, St. Louis Union Station, the Missouri Botanical Gardens, St. Louis riverfront casinos, the Fox Theatre, and the City Museum. To further entice you, we have arranged great tours, workshops, and amazing sessions that, combined with the special events, will surely make MAC 2009 a wonderful experience!

## MEETING INFORMATION



*“A Family Reunion over the Gateway Arch.”  
An F-15 Eagle, an F/A-18 Hornet, an AV-8B Harrier, and a T-45 Goshawk (top to bottom) flying past the Gateway Arch in St. Louis, Missouri. February 10, 1993. Photo © 1993, The Boeing Company, used with permission.*

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# MEETING INFORMATION



## REGISTRATION

MAC's meeting registration fee is a great value! At only \$ 65.00 for advance registration (\$45 for students) it's hard to beat. To take advantage of this special rate, your registration must be **postmarked or submitted on-line by April 10, 2009**. Mail and on-line registrations cannot be accepted after **April 10**; after that date you must register on-site. For the Registration Form, see pages 23–24 of this program or visit the meeting Web site, <http://www.midwestarchives.org/2009Spring/>. For your convenience, the meeting registration desk will be open from 7:00 AM until 5:00 PM on Thursday, April 30, and Friday, May 1, and 7:30 AM until noon on Saturday, May 2. The meeting registration desk will be located near the meeting rooms on the fourth floor at the Hyatt Regency.

## AMERICANS WITH DISABILITIES ACT

MAC welcomes individuals with disabilities to participate in its events. If you have a visual, aural, or other impairment that qualifies as a disability under the Americans with Disabilities Act, or have other special needs, please contact Scott Grimwood, [Scott\\_Grimwood@ssmhc.com](mailto:Scott_Grimwood@ssmhc.com), if possible by March 28, 2009. Please also notify the hotel about any special room needs when making your reservation.

## HOSPITALITY

While visiting St. Louis, we invite you to stop by the Hospitality table that will be located near the meeting registration desk. Information about local sights, eateries, and transportation will be available. To help plan your visit in advance, view the St. Louis Convention & Visitors Commission Web site, at <http://www.explorestlouis.com/>, and the Downtown St. Louis Partnership Web site, at <http://www.downtownstl.org/>.

## OPEN HOUSES

Several local archives and cultural institutions are going to be hosting open houses during the annual meeting. At press time these include the Archdiocese of St. Louis and the Archives and Rare Books section of the Becker Medical Library. Please consult the meeting Web site, <http://www.midwestarchives.org/2009Spring/>, for the latest listing of open houses.

## VENDOR FAIR AND BREAKS

Meet and talk to representatives from various archival vendors at the 2009 MAC vendor fair that will be held in the Hyatt Regency's beautiful Park View Room, with extraordinary views of the Gateway Arch and the Mississippi River. The vendor fair has extended hours starting on Thursday, April 30, from 3:00 to 6:00 PM and Friday, May 1, from 9:00 AM to 3:30 PM. For a current list of vendors that are scheduled to attend, check the meeting Web site <http://www.midwestarchives.org/2009Spring/>.

Between sessions, enjoy refreshments and conversing with your colleagues. The breaks on Thursday afternoon and Friday will be in the Park View Room, so you can mingle with the vendors while enjoying your refreshments.

## SILENT AUCTION

The popular silent auction to support MAC scholarships will again take place on Friday evening, during the Mix Flix Flies Again! event. The Local Arrangements Committee is still seeking donations of items for the auction. If you would like to donate an item, please contact Diane Everman at [dmeverman@sbcglobal.net](mailto:dmeverman@sbcglobal.net).

## HOTEL INFORMATION

The MAC Annual Meeting, 2009, will be held at the Hyatt Regency-St. Louis Riverfront. The Hyatt is located on Chestnut Street in downtown St. Louis, between the Gateway Arch and the Old Courthouse. The spacious, comfortable guest rooms have amazing views of the Gateway Arch, the river, and downtown. The well-appointed rooms feature one king or two double beds with lavish linens and plush pillow-top mattresses, a generous work desk, telephone with voice mail and data port, in-room pay movies, iron and ironing board, and a modern bathroom with Portico products. Enjoy the 24-hour StayFit Fitness Center, featuring the latest in high-tech cardio and strength-training equipment from Life Fitness.

For additional information on the hotel please visit its Web site at <http://www.stlouisriverfront.hyatt.com>.

The rooms are \$139.00 per night (single through quadruple occupancy), plus tax (currently 15.491 percent), with complimentary wireless Internet access in the guest rooms and hotel public areas. To get the MAC rate, reservations must be made by March 28, 2009. You can make your hotel reservations on-line through the meeting Web site, at <http://www.midwestarchives.org/2009Spring/>.



# MEETING INFORMATION

## DRIVING DIRECTIONS

### From West: I-70 (Kansas City)

Take I-70 East to Memorial Drive exit. Go straight on Memorial Drive. Turn right onto Market Street. Turn right onto North 4th Street. Turn right onto Chestnut Street. The hotel is on the left.

### From East and North: I-55, I-57, I-70, I-64 (Chicago, Detroit, Columbus, Louisville)

Take I-70 west to the Poplar Street Bridge across the Mississippi River, then take the Memorial Drive exit and go to Market Street and turn left. Turn right on North 4th Street, and then right on Chestnut Street.

### From South: I-44, I-55

Take I-44 or I-55 north (I-44 will merge into I-55 just before downtown) to the Memorial Drive exit and go to Market Street and turn left. Turn right on North 4th Street, and then right on Chestnut Street.

**Note:** I-64 between I-170 and Kingshighway will be closed in both directions during the meeting. This primarily impacts those traveling from the west, however if you have any questions about how this closure will effect your visit to St. Louis, please contact the Local Arrangements Committee.



## HOTEL PARKING

Hyatt Regency-St. Louis Riverfront offers valet and self-parking.

### Valet Parking Rates

0–2 hours, \$11.00 | 2–4 hours, \$15.00 | 4–8 hours, \$19.00 | 8–24 hours, \$23.00  
Overnight valet parking is \$23.00, with in-and-out privileges.

### Self-Parking Rates

0–2 hours, \$7.00 | 2–4 hours, \$11.00 | 4-8 hours, \$14.00 | 8–24 hours, \$17.00  
Overnight self-parking is \$17.00, with in-and-out privileges at Kiener East Garage, at Broadway and Pine streets two blocks west of the hotel.

Additional parking options are available in downtown St. Louis. Go to the Downtown St. Louis Partnership parking guide, <http://www.downtownstl.org/docs/ParkingGuide%2708.pdf>.

We hope you decide to come early or stay late so you can have extra time to visit and catch the spirit of St. Louis!

## CHILD CARE

St. Louis is a great place to bring your family for a visit. If you do and need child care information, contact the Hyatt Regency concierge for assistance.

## TRANSPORTATION

There are several transportation options to reach St. Louis.

**By Air:** Lambert-St. Louis International Airport (STL) is located northwest of downtown St. Louis and is served by Air Canada, Air Tran, American Airlines/Eagle, Continental Airlines/Express, Delta, Frontier, Great Lakes, Northwest, United, US Airways, Southwest, and USA 3000. The Lambert-St. Louis International Airport Web site (<http://www.flystl.com/>) provides additional information on air service to and from St. Louis. From the airport, the hotel can be reached by light rail, cab, or shuttle service.

**MetroLink:** A light rail train system connects the main and east terminals of Lambert International Airport to the downtown area. Hyatt Regency-St. Louis Riverfront guests can exit at 8th and Pine streets (hotel is at 4th and Pine streets) just minutes from the hotel. Total travel time is approximately 27–30 minutes. Trains run weekdays from approximately 4:30 AM to 11:30 PM every 15 minutes, and weekends from approximately 5:30 AM to 11:00 PM every 30 minutes.

# MEETING INFORMATION



Cost is \$3.50 to and from airport. Not recommended for people with heavy or large amounts of luggage, as there is a short walk to the hotel. All other rides on the MetroLink are \$2.75 for a two-hour pass with transfers, or \$4.50 for a one-day pass. (Day passes can also be bought on-line; allow one week for delivery.) Go to the MetroLink Web site for additional information, at <http://www.metrostlouis.org/>.

**Taxi:** A number of cab companies serve Lambert-St. Louis International Airport. Taxi fare is approximately \$36 each way. For attendees who use a wheelchair, contact Richardson Transportation, at 314-725-9111 (prefer 24-hour notice), or Harris Cab (some extra charges may apply), at 314-535-5087 or 314-371-7111.

**Trans Express (Airport Shuttle):** For reservations, call 314-427-3311. Cost is \$17 per person one way, \$29 per person round trip. Runs 5:50 AM–10:00 PM, every 25 minutes. Reservations are required after 6:10 PM. (Look for white vans with black lettering that reads TRANS EXPRESS). Major credit cards accepted to downtown.

**By Bus:** The St. Louis Greyhound station is located at the new Gateway Transportation Center at 430 South 15th Street, across from Scottrade Center in downtown St. Louis. Greyhound passengers can reach the hotel either by cab or MetroLink from the Civic Center station, which is adjacent to the Transportation Center. Go to the Greyhound Web site for additional information, at <http://www.greyhound.com>.

Megabus provides direct service to St. Louis from Kansas City and Chicago. The St. Louis stop for arrivals and departures is located on the east side of 20th Street, just south of Market Street and adjacent to Union Station. Megabus passengers can reach the hotel either by cab or MetroLink from Union Station. Go to the Megabus Web site for additional information, at <http://www.megabus.com>.

**By Train:** Amtrak provides passenger rail service to St. Louis via the new Gateway Transportation Center at 430 South 15th Street, across from Scottrade Center in downtown St. Louis. Amtrak passengers can reach the hotel either by cab or MetroLink from the Civic Center station, which is adjacent to the Transportation Center. Go to the Amtrak Web site for additional information, at <http://www.amtrak.com>.

## WEATHER

Expect high temperatures in the mid-60s and lows in the mid-40s. The weather can be quite changeable, so don't forget to bring an umbrella and a light jacket, because thunderstorms are a possibility. If it is hot, the hotel's air conditioning can become chilly. The best bet is to dress in layers.

## ST. LOUIS: THE GATEWAY TO THE WEST

St. Louis has a long and rich history, from the mound builders of the Mississippian Indian culture to the Gateway Arch. Founded in 1764 by Pierre Laclede Liguist, the city is named after King Louis IX of France, the Crusader King, and became part of the United States in 1804 with the Louisiana Purchase. For almost the next 90 years, the city was the Gateway to the West, first for Meriwether Lewis and William Clark and later for immigrants seeking a new life. In 1904 it hosted the World's Fair and Olympic Games, and during the twentieth century, St. Louis grew to become an industrial and financial center. Also, the first U.S.-manned spacecraft, the Mercury and Gemini space capsules, were built in St. Louis.

To learn more about St. Louis's history please visit the City of St. Louis History & Heritage Web site, at <http://stlouis.missouri.org/heritage/index.html>.



*Former President Theodore Roosevelt and pilot Arch Hoxsey preparing for takeoff for Roosevelt's first airplane ride. International Aviation Meet, Kinloch Field. October 11, 1910. Photograph by David M. Boyd, 1910. Photographs and Prints Collection. Missouri History Museum. Aviation 0095. NS 07161. Scan © 2008, Missouri History Museum.*



## SPECIAL EVENTS

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**THURSDAY, April 30**  
**6:00 PM–8:00 PM**

### **Opening Reception**

Enjoy a fabulous night at the Missouri History Museum during the all-attendee reception. Light hors d'oeuvres and beverages will be provided in the museum's beautiful Grand Hall. A cash bar will also be available.

The Missouri History Museum is located in the Jefferson Memorial Building, built in 1913 to honor President Thomas Jefferson. At the time, it was the only monument to Jefferson, preceding the Washington, D.C., Jefferson monument by 25 years. The museum is situated in beautiful Forest Park, which was also the site of the 1904 World's Fair.

Reception attendees will have full access to all museum exhibits, including *Lindbergh*, *The 1904 World's Fair*, *Katherine Dunham: Beyond the Dance*, and *The Quilts of Gee's Bend*. The museum gift shop will also be open for your shopping pleasure.

Buses will depart from the hotel lobby at 6:00 PM and circulate continuously, with the last bus leaving at 9:00 PM. The museum is also conveniently located two blocks south of the Forest Park-DeBaliviere MetroLink station for those who wish to travel on their own.

**THURSDAY, April 30**  
**8:30 PM–?**

### **Student and Young Archivist “Night on the Town!”**

On Thursday night, spend the evening with the next generation of Midwest archivists on a tour of St. Louis nightlife! MAC student members, archivists who are new to the profession, and those who are young at heart will meet and mingle to discuss what it's like looking for jobs and what lessons have been learned in school and on the job. The group will meet in the lobby of the Missouri History Museum at the conclusion of the reception and then make its way to the best of St. Louis's nightspots. Participants will pay for their own beverages and transportation. A sign-up sheet will be posted in the meeting registration area.

**FRIDAY, May 1**  
**3:30 PM–5:00 PM**

### **MAC Members' Meeting**

This is not your ordinary boring business meeting—this is your opportunity to learn about MAC plans and have your say in the organization's future. Please come and join us for an action-packed time!

**FRIDAY, May 1**  
**6:00 PM–8:00 PM**

### **New Members' Dinner**

Are you a new MAC member or attending your first MAC meeting? If yes, then come and join with other new MACers and MAC officers for an evening of networking and collegiality! And the best part, the evening is on us! If you plan on attending, please check the “New Members' Dinner” on the registration checklist and meet in the hotel lobby at 6:00 PM.

**FRIDAY, May 1**  
**6:00 PM–8:00 PM**

### **Restaurant Tours**

This a wonderful opportunity to sample some of St. Louis's fine cuisine, as members of the Local Arrangements Committee guide you to outstanding downtown restaurants. Sign-up sheets will be at the hospitality table and will have information on meeting times and locations.

**FRIDAY, May 1**  
**6:00 PM–8:00 PM**

### **Lone Arrangers' Social**

Once again the Lone Arrangers will get together for an evening of camaraderie and good food. The group will meet in the hotel lobby at 6:00 PM before going out to enjoy one of the fine dining establishments in downtown St. Louis. Check the meeting Web site for the most current information or contact Jennifer Clark at [Jennifer\\_Clark@partner.nps.gov](mailto:Jennifer_Clark@partner.nps.gov). Please check the “Lone Arrangers' Social” on the registration checklist if you are planning to attend.

# SPECIAL EVENTS



FRIDAY, May 1  
8:00 PM-10:00 PM

## Silent Auction

This is your opportunity to bid on wonderful items for either yourself or others, and support MAC scholarships at the same time. Although the event will take place during the Mix Flix event, select silent auction items will be on display near the registration table beginning on Thursday afternoon.

FRIDAY, May 1  
8:00 PM-10:30 PM



## Mix Flix 4: Mix Flix Flies Again!

The series continues with this fourth installment of the Mix Flix saga. Started at the 2004 Des Moines meeting, this informal, popular evening is a one-of-a-kind look at archived moving images. Paul Eisloeffel, Nebraska State Historical Society, hosts this lighthearted and laid-back mini film festival. Laugh, cry, boo, and cheer with your fellow conference attendees as you enjoy unique and quirky moving image clips from various archival collections. Unwind, chat with old and new friends, enjoy some refreshments (cash bar) and watch as Mix Flix Flies Again! Contact Paul Eisloeffel at [pje@nebraskahistory.org](mailto:pje@nebraskahistory.org) for further details.



Serving the Dear Neighbor in  
St. Louis for more than 170 years.

*The Sisters of St. Joseph of Carondelet congratulate  
the Midwest Archives Conference on 36 years of  
outstanding contributions to the archive profession.*



SISTERS OF ST. JOSEPH OF CARONDELET, ST. LOUIS PROVINCE  
6400 Minnesota Avenue • St. Louis, MO 63129  
314-481-8800 • [www.csjstl.org](http://www.csjstl.org)



# TOURS

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**THURSDAY, April 30**  
**8:00 AM–10:00 AM**

## **Walking Tour of Downtown St. Louis, with Esley Hamilton**

Explore historic downtown St. Louis with Esley Hamilton, Preservation Historian for St. Louis County Parks. Esley Hamilton has worked for the St. Louis County Parks for 30 years and teaches in the Washington University School of Architecture. In 2005, he won the Elizabeth and George Rozier Award, the Missouri Alliance for Historic Preservation's most prestigious honor, for his work in historic preservation.

The tour will include buildings such as Louis Sullivan's Wainwright building, one of the first skyscrapers; the Old Post Office; Christ Church Cathedral; and St. Louis's magnificent downtown public central library.

Esley will have his bullhorn, but due to the high levels of traffic on the streets and for the group's safety, the tour size is limited. Wear your walking shoes!

There is no charge for this tour.

The tour is limited to 15 people.

**THURSDAY, April 30**  
**8:00 AM–12:30 PM**

## **National Personnel Records Center**

The National Personnel Records Center, Military Personnel Records (NPRC-MPR) is the repository of millions of military personnel, health, and medical records of discharged and deceased veterans of all services during the twentieth century. NPRC is one of the largest operations of the National Archives and Records Administration (NARA). Learn how they keep on top of the vast amount of records! This facility suffered a devastating fire in 1973, and in their preservation laboratory they are still working every day to restore some of the surviving burned records. In the next few years, NPRC is going to move to a brand new facility. Your tour will include information about their planning process, and drawings and information about the new facility will be available for viewing.

The NPRC is located in a facility jointly operated by NARA and the Department of Defense and has strict security. All attendees must have government-issued photo ID with them and pass through airport-type security. All cameras will need to be shown to the security personnel.

There will be a \$20 charge for this tour to cover the cost of bus transportation to the center.

This tour is limited to 40 people.

**THURSDAY, April 30**  
**8:30 AM–NOON**

## **Anheuser-Busch Brewery**

Tour the historic brewery and see how beer is made! The St. Louis brewery is the original home of Anheuser-Busch and is the largest of the Anheuser-Busch Breweries. Anheuser-Busch is a subsidiary of AB InBev, and produces Budweiser, Busch, and Michelob beers along with many specialty beers and other beverages. Opened in 1852, the brewery complex includes many beautiful and historic buildings, three of which are National Historic Landmarks. The entire complex consists of 189 buildings on 142 acres. Most of the buildings are pre-1900 and are in the Romanesque style, with crenellated towers and ornate detail. You'll see the famous Clydesdale horses in their official home, a brick and stained-glass stable built in 1885. After the regular brewery tour, in the tasting room, the curator of collections, Tracy Lauer, will talk to the group about her work for the company and the types of materials in their archives.

There will be a \$20 charge for this tour to cover the cost of bus transportation to the brewery.

This tour is limited to 30 people.

# TOURS



**THURSDAY, April 30**  
**9:00 AM–10:00 AM**

## **Old Courthouse**

A National Park Service ranger will lead this tour of the majestic Old Courthouse, which has remained over the past 150 years as one of St. Louis's most prominent architectural landmarks. The Old Courthouse was the site of the first two trials of the pivotal Dred Scott case in 1847 and 1850. It was also where Virginia Minor's case for a woman's right to vote came to trial in the 1870s. Tour this historic structure and visit the restored courtrooms to learn more about our nineteenth-century judicial system.

St. Louis's Old Courthouse is listed in the National Park Service's National Underground Railroad Network to Freedom. The Network to Freedom recognizes sites, programs, and facilities with verifiable associations to the Underground Railroad. The Old Courthouse is linked with the story of the Underground Railroad, and with that of slavery, as a property associated with legal challenges to slavery. It was a public forum as well as a courthouse. Slaves were auctioned from its steps in estate settlements, while one man's suit for freedom helped plunge the country into Civil War. The Old Courthouse was the site of hundreds of suits for freedom, but one gained notoriety. In 1847, Dred Scott, with his wife Harriet, sued for, and were granted, their freedom. But after many appeals, the Supreme Court made a ruling: slaves were property, and as such, had no right to sue. The Dred Scott decision hastened the start of the Civil War.

There is no charge for this tour.

This tour is limited to 30 people.

**SATURDAY, May 2**  
**1:00 PM–3:00 PM**

## **Walking Tour of Downtown St. Louis, with Nini Harris**

Are you staying on another night after the conference ends? Looking for something to occupy your afternoon? Sign up for a walking tour of downtown St. Louis and learn something while you get some exercise! This tour will be led by Nini Harris, a historian and the author of hundreds of articles and seven books about St. Louis history, including *Legacy of Lions: A History of University City*, *Unyielding Spirit: A History of the Polish People in St. Louis*, and *A History of Carondelet*, an upcoming book on the St. Louis Riverfront. Nini will take us on a tour of the fashionable Washington Avenue area and talk about the different ethnic groups that played roles in the area's history. Nini tells great stories, so don't miss this tour if you are still in town! Wear your walking shoes—this tour will cover a substantial amount of ground!

There is no charge for this tour.

This tour is limited to 15 people.

*St. Louis's Historic Old Courthouse, National Park Service, Jefferson National Expansion Memorial.*





## WORKSHOPS

**WEDNESDAY, April 29**  
**8:00 AM–5:00 PM**

### **Disaster Preparation and Wet Salvage of Materials**

Now more than ever archivists are aware of the need to protect their collections from disasters. Midwest archives face a multitude of threats—fires, floods, tornadoes, and even earthquakes. This workshop will introduce attendees to the basic concepts of disaster planning and recovery for materials such as paper, photographs, textiles, wooden objects, and metal objects, as well as film and video.

Following lecture-style presentations, participants will have the opportunity to work in teams in a hands-on recovery of wet materials. As the workshop will be held at NARA's National Personnel Records Center, the site of the United States' greatest archives disaster, the July 1973 fire, participants will also be able to see continued salvage work on the millions of surviving records. The experience will allow experimentation and observation through disaster scenarios of the ways different media are damaged, and to gain an understanding of how to organize and react to an actual disaster. Content and activities will be suitable for beginners as well as more experienced practitioners seeking further training or a refresher course.

**Instructors:** Sara J. Holmes, NARA/NPRC, St. Louis, Missouri  
Gretchen Shoemaker, NARA/NPRC, St. Louis, Missouri

**Workshop Fee:** Free

**Transportation and Lunch:** \$45.00

**Enrollment is limited. Advance registration is required.**

**Special Note:** This workshop will take place at the National Personnel Records Center (NPRC). A bus will transport participants from the hotel, departing at 8:00 AM (please gather in the hotel lobby at 7:45). All participants must take the bus to the workshop.

The NPRC is located in a facility jointly operated by NARA and the Department of Defense, and has strict security. All workshop participants must have government-issued photo ID with them and pass through airport-type security. Detailed information will be sent to participants prior to the workshop.

*View of the Old Courthouse (center) and Hyatt Regency hotel (right) from the top of the Gateway Arch. Photo by Mike Everman.*



# WORKSHOPS



THURSDAY, April 30  
8:15 AM–NOON

## Archon and Archivists' Toolkit: Collection Management Possibilities

Collection management touches all aspects of archival work, from accessions to finding aids to preservation. Archon and the Archivists' Toolkit (AT), two recently available collection management software systems, make collection management in an archival setting an easy and enjoyable task. This session showcases both Archon and AT and the various components of each package that make an archivist's job easier. Both packages have models for accessions, content management, researcher information, and other essential components that make access to information about collections readily available. This discussion session will include software creators Bradley Westbrook of Archivists' Toolkit and Chris Prom of Archon, who will discuss their respective systems, what is new within each system, and what is possible with their use. Those who have implemented AT and Archon will be a part of the discussion and showcase their work with the systems and how it has best suited their needs and goals. This is an exciting opportunity to learn about collection management tools created by archivists and for archivists. Don't miss this flight!

**Instructors:** Bradley Westbrook, Archivists' Toolkit Project Manager, Head of the Metadata Analysis and Specification Unit, UC San Diego Libraries  
Christopher J. Prom, Assistant University Archivist, University of Illinois Archives, Urbana  
David E. Crawford (AT), University Archivist, Reinert-Alumni Library, Creighton University, Omaha, Nebraska  
Melinda McMartin Isler (AT), University Archivist/Special Collections Librarian, Ferris State University, Big Rapids, Michigan  
David B. Malone (Archon), Head of Archives & Special Collections, Wheaton College, Wheaton, Illinois  
Sammie L. Morris, MLIS, CA (Archon), Assistant Professor of Library Science, Head of Archives & Special Collections, Purdue University Libraries, West Lafayette, Indiana

**Seminar Fee:** \$40.00

**Enrollment is limited. Advance registration is required.**

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## WORKSHOPS

THURSDAY, April 30  
8:30 AM-NOON

### **Ethics and Legal Issues in Archives**

This workshop will address a variety of legal issues and professional ethics. Participants will be exposed to what elements are needed in a deed of gift as well as the history and basics of current copyright law. Through the use of case studies, participants will examine and discuss ethical issues in the workplace.

**Instructor:** Lynn Smith, Visual Archivist, Herbert Hoover Presidential Library and Museum, West Branch, Iowa

**Fee:** \$40.00

**Enrollment is limited. Advance registration is required.**

THURSDAY, April 30  
8:30 AM-NOON

### **Electronic Records Management and Preservation**

Traditionally, archives and records management programs have handled documents in paper or microfilm formats. Electronic records have greatly increased access, productivity, and work flow in the course of doing business. However, they have also created new challenges to the ability of agencies to control the growth of records, and have created significant problems with long-term records retention. E-mail and the World Wide Web have opened new lines of business and marketing, but have created new headaches and legal issues. The need to protect corporate data and sensitive information has led to new legislation and regulation. This seminar will help archivists and records managers develop guidelines and procedures for managing their electronic records throughout the records lifecycle, provide an overview of the issues governing electronic records, address the problems surrounding specific formats of electronic records, and provide strategies for preserving electronic records over time

**Instructor:** Mark Myers, Electronic Records Analyst, Kentucky Department for Libraries and Archives, Frankfort

**Fee:** \$40.00

**Enrollment is limited. Advance registration is required.**

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3:30 PM–5:00 PM

**New Agents of Accountability: On the De-evolution of the Press and the Rise of New Information Flows**

**Plenary Speaker:** Charles N. Davis, Associate Professor of Journalism Studies and Executive Director of the National Freedom of Information Coalition at the University of Missouri School of Journalism, Columbia.

The press, as a corporate institution, is in serious and perhaps irreversible decline. Day after day, headlines describe the financial woes of news companies, and the current economic crisis only hastens what was already taking place: the institutions created to inform the American public, enshrined in the Constitution in order to give freedom to those who would question government, are dying from within, the victims of disruptive technologies.

Archivists play a vital role as the standard bearers of access, and this role has become even more important than ever. The incidents involving the electronic mail records, text messages, and other digital communications in the past year have taught us of the renewed importance of archival rules for record retention policies—and archivists will play a key role in determining the rules of the road for electronic records.

It is a sad tale, all the sadder when one stops to consider the many costs to civic life presented by the demise of the independent corporate press: the lengthy and time-consuming investigations, the award-winning writing, and the comics, for that matter! But think a minute what is really in danger of being lost, and it's the little but terribly important stories that really matter. Who will be in that courtroom where a judge and a prosecutor subtly abuse their authority to taint a trial? Who will be monitoring the budget of the fire chief, or examining the tax appraisals down at City Hall?

The national news will get covered. The big breaking news events, too. But the day-to-day stuff of government will be lost when cities begin losing newspapers. Rather than simply mourn, we must consider the information needs of communities and begin to build institutions of accountability to replace news companies. It's just that simple. And the first examples are beginning to emerge ...



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1:30 PM–3:00 PM

### **Flight Check: Archival Metrics Toolkits as User-Based Evaluations in Archives and Special Collections**

The benefits and mechanics of user-based evaluation in archives and special collections have not been fully explored by practicing archivists. The Archival Metrics Toolkits, developed through a unique collaboration between researchers (Wendy Duff, Helen Tibbo, and Elizabeth Yakel) and practitioners are the first standardized user-based evaluation tools created by and for archives and special collections. The Archival Metrics Toolkits include questionnaires that ask researchers to assess their experiences in the reading room and using on-line finding aids and archival Web sites. This session presents these concepts to a general archival audience, giving an overview of the types of user-based evaluation the different methodologies employed, and explaining how various methods can be used in tandem to help repositories argue for greater support, create strategic plans targeted at specific audiences, and better serve their users. The intended outcome of the session is to interest archivists in assessment and encourage them to employ user-based evaluation instruments in their repositories.

**Chair:** Elizabeth Yakel, University of Michigan, School of Information, Ann Arbor

**Presenters:** Helen Tibbo, University of North Carolina, Chapel Hill  
Doris Malkmus, Penn State University, University Park

### **Preparing for a Long Flight: Some Thoughts on Videotape Preservation and Access**

Videotapes (the *other* moving image) are common in our repositories, and their preservation and access are increasingly pressing issues for archivists. Format obsolescence and the degradation of the media itself are prompting archivists to act on the fate of these unique machine-dependent documents. What should we know about the variety of video formats, their physical quirks and vulnerabilities? How do we evaluate our videotape holdings and select reformatting alternatives? What can we do in-house and what is best left to a competent vendor? And what are some options for access? This session will provide participants with an introduction to videotape and some of the information they need to make informed decisions about it.

**Chair:** Cheri Thies, Minnesota Historical Society, St. Paul

**Presenters:** Paul Eisloeffel, Nebraska State Historical Society, Lincoln  
John Walko, Scene Savers, Covington, Kentucky



*Wainwright Building, designed by Louis Sullivan, constructed 1890–1891. Historic American Building Survey, Library of Congress.*



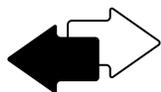
1:30 PM–3:00 PM

**Who’s on First (Class)? A Case Study of a Collaborative Project between Archives and Athletics**

Archives and athletics are natural collaborators, since both are concerned with records, record keeping, research, and traditions. In September 2007, the University of Denver Penrose Library and Division of Athletics and Recreation began to lay the groundwork for an ambitious vision: to create an athletics records information system that would combine video elements, still images, statistical references, press releases, rosters, etc., into a single research system that would be searchable by team, sport, year, or individual. This session will demonstrate the University of Denver’s approach to initiating and sustaining a partnership between the Archives and Athletics, the benefits both parties have seen from this partnership, and the lessons learned as both units adjust to this collaborative process.

**Chair:** Katherine Crowe, University of Denver, Colorado

**Presenters:** Diane Wendt, University of Denver, Colorado  
Marguerite Roby, University of Denver, Colorado  
Greg Colati, University of Denver, Colorado



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## SESSIONS

Friday, May 1



8:30 AM–10:00 AM

### **More than Just Amelia: Documenting the Role of Women in Aviation**

When most Americans think of women in aviation they automatically think of Amelia Earhart, the best-known woman pilot. This session will deepen the understanding of the role that women aviators played in the history of civil and military aviation by examining the collections of women aviators and aviation organizations. The presenters will focus on the collections of the 99s Museum of Women Pilots, the story of Nancy Harkness Love and the Women's Auxiliary Ferrying Squadron, and will demonstrate the application of a "More Product, Less Process"-style approach to managing the large photograph collection of Jacqueline Cochran.

**Chair:** Valoise Armstrong, Dwight D. Eisenhower Presidential Library, Abilene, Kansas

**Presenters:** Barbara McClurkin, University of Oklahoma, Norman  
Julie Blair, Michigan Technical University, Houghton  
Kathy Struss, Dwight D. Eisenhower Presidential Library, Abilene, Kansas

### **Reaching New Heights: Collaborative Digitization Initiatives in Missouri**

This session will examine two of the newest digitization projects in Missouri—the Missouri Digital Heritage Initiative (MDHI) from the Secretary of State's office, and the Unreal City from Washington University. MDHI, a collaboration of agencies and institutions, helps researchers discover the diverse cultural heritage of the state. Through MDHI, the State Archives and the State Library assist Missouri institutions with digitization, metadata, and Web presentation. A brief overview will discuss materials of interest, submission of materials, and project standards. Springfield-Greene County Library will discuss how the process is working for their current project, which will be made available through MDHI. The Unreal City is a digital resource for the St. Louis fire insurance maps printed by Alphonso Whipple. These maps provide a visual record of the built environment for researchers. Using LSTA grant funding from Missouri State Library, Washington University Libraries and the Missouri Historical Society digitized 3,500 Whipple maps. How the project developed and how it uses GIS software to provide access will be discussed.

**Chair:** Margaret Conroy, Missouri State Library, Jefferson City

**Presenters:** Patricia Walker, Missouri Digital Heritage Initiative, Jefferson City  
Brian Grubbs, Springfield-Greene County Library, Springfield, Missouri  
David L. Straight, Washington University, St. Louis, Missouri  
Shauvik Gayen, Washington University, St. Louis, Missouri



8:30 AM–10:00 AM

### Avoiding Turbulence: Donors, Deeds, and Descriptions

This panel will examine potential unintended consequences related to manuscript collections that were acquired, processed, and made available to the users under legacy procedures and policies. Presenters will share lessons learned from a recent news frenzy precipitated by the temporary closing of the Chicago Annenberg Challenge records due to an unresolved deed of gift. This incident offers insight into balancing media and patron inquiries with obligations to donors and handling publicity generated by a lack of understanding of the archivists' work and ethical responsibilities. Topics to be discussed include working with donors, donor responsibilities, confidentiality, acquisition documents and policies, and strategies for retroactively acquiring deeds, renegotiating restrictive gift agreements, and honoring commitments to make a collection accessible to the public.

**Chair:** Ann Weller, University of Illinois at Chicago

**Presenters:** Kathryn Stine, University of Illinois at Chicago  
Valerie Harris, University of Illinois at Chicago



10:30 AM–NOON

### Only Ticketed Passengers Allowed: Controlled On-line Collections

Cultural institutions increasingly confront choices about whether or not to digitize and provide access to sensitive content such as culturally provocative materials, copyrighted materials, or materials with public safety or privacy repercussions. If they choose to reformat these records, how does the archivist promote open and equitable access while upholding laws and institutional policies and respecting cultural differences? The program will detail the results of Eschenfelder's 2008 IMLS-sponsored survey of "controlled on-line collections," where access to and use of a digital collection is limited by technical means. Content of controlled on-line collections, motivators and discouragers for controlling access, as well as the technologies and techniques employed will be discussed. In addition, for a detailed illustration of these myriad issues, the experience at UW–Milwaukee of creating a controlled on-line collection will be examined.

**Chair:** Paul Hedges, Wisconsin Historical Society, Madison

**Presenters:** Michael Doylen, University of Wisconsin–Milwaukee  
Kristin R. Eschenfelder, University of Wisconsin School of Library and Information Studies, Madison

### Take Off into a Virtual World: A New Vision for Archives

Second Life is a virtual interactive 3-D world created by users worldwide. The world's "residents" model new social dynamics, explore technologies, and engage in social activities through the manipulation of virtual characters, or "avatars." Many archivists are experimenting with Second Life as they exploit Web 2.0 interactive technologies to find new ways to engage their increasingly astute audiences. Learn about their efforts to present familiar collections in creative new ways that transcend standard on-line delivery. The panel will present an overview of Second Life, demonstrate some of its capabilities, and then present two projects archivists developed using archival materials.

**Chair:** John B. Straw, Ball State University, Muncie, Indiana

**Presenters:** Bryan Carter, University of Central Missouri, Warrensburg  
Lois Hamill, Northern Kentucky University, Highland Heights  
David Rowntree, Washington University, St. Louis, Missouri



## SESSIONS

Friday, May 1



10:30 AM—NOON

### First-Class Passengers: Working with Donors

Building and sustaining relationships with donors is a common challenge for archivists and records managers. Presenters from diverse historical repositories will examine and elaborate on their experiences working with various types of donors. Joanne Kaczmarek from the University of Illinois will discuss her serendipitous travels through hidden vaults in search of the historic record of the university's built environment. She will describe how she turned a boring inventory project into an opportunity to showcase the university's historic buildings, and gained permission from donors to digitize and provide access to the local Preservation and Conservation Association's files. Sean Quimby of Syracuse University will discuss the special collections department's role in the school's recently launched \$1 billion capital campaign. Finally, Adam Groves from the Illinois Fire Service Institute will offer advice on fostering trust with reluctant donors through the cultivation of a digitization and oral history project that documents firefighters who have died in the line of duty.

**Chair:** Deirdre Scaggs, University of Kentucky, Lexington

**Presenters:** Adam Groves, Illinois Fire Service Institute, Champaign  
Joanne Kaczmarek, University of Illinois at Urbana-Champaign  
Sean Quimby, Syracuse University, New York



1:30 PM—3:00 PM

### Flying in Tandem: Developing Policies for Museums with Archives

In an increasingly collaborative environment, the partnership between an organization's museum and its archives could result in the best of both worlds, or a war of the worlds. Each has a distinct primary mission—interpretation versus research—but they share a context and, often, a building. Developing a set of policies that address the missions and needs of both worlds is a challenge. In this session, the volunteer chairs of the Collections and the Archives committees of the Frances Willard Historical Association—a historic house museum newly associated with a small research library—will talk about how they are working to create mutually beneficial policies. The session's format will encourage audience participation in a discussion of disaster plans, collection and loan policies, and other aspects of a multimission relationship.

**Chair:** Joy Kingsolver, the Shel Silverstein Archive

**Presenters:** Peggy Glowacki, University of Illinois at Chicago  
Janet Olson, Northwestern University, Evanston, Illinois

### No More Waiting on the Runway: Case Studies in Archiving Active Electronic Records

Are you still sitting on the runway with your electronic records program? This session will explore the experiences of three archivists who have implemented sound archival programs for digitally born records that are still evolving. The speakers will discuss a digital preservation plan for an evolving set of E-mail, architectural records, and audio recordings. They will talk about their use of TRAC (Trustworthy Repositories Audit and Certification) and checklists to help achieve their goals. Though each speaker dealt with very different collections, their experiences share common threads in achieving the same goal: creating a preservation framework for electronic records. This session will provide you with some ideas to help get your electronic records program soaring.

**Chair:** Rebecca Schulte, University of Kansas, Lawrence

**Presenters:** Lisa Schmidt, Michigan State University, East Lansing  
Lisa Carter, North Carolina State University, Raleigh  
Frank Villella, Chicago Symphony Orchestra, Illinois



1:30 PM–3:00 PM

**We Hope You Enjoyed Your Flight: Incorporating User Assessment into Digital Collections and Programs**

The library and archival community has become adept at digitizing collections and creating on-line content, and we have dedicated significant resources to these digital pursuits, but how can we be certain that these efforts fulfill the needs of our users? Are we providing the content they desire? Are we building on-line tools that meet their needs? And how might users help us move beyond digital projects to full-fledged digital programs? As the archival profession begins to embrace a culture of assessment, we have the opportunity to engage users and other constituencies in a dialogue about the content, delivery, and design of on-line access systems. Presenters will address the practicality of incorporating user assessment by sharing their experiences about the realities of implementing a study, and describing what research methods have proven most fruitful, what users within specific contexts think about our digital products, and how and when feedback from a variety of constituencies can be incorporated into the evaluation of on-line products and services. Whether you have undertaken user assessment in the past, or are gearing up to evaluate your digital products, this session will speak to how we can create or improve our digital programs to meet the needs of our users.

**Chair:** Ann Hanlon, Marquette University, Milwaukee, Wisconsin

**Presenters:** Michelle Sweetser, Marquette University, Milwaukee, Wisconsin  
Ann Hanlon, Marquette University, Milwaukee, Wisconsin  
Jacquelyn Ferry, Wisconsin Historical Society, Madison

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## SESSIONS

Saturday, May 2



8:30 AM–10:00 AM

### **Coming Down from the Clouds: Perspectives on Archivists and Ethics**

Day-to-day workloads can leave little time for questions like “Am I doing enough to meet the needs of all members of my community?” and “What stories are missing from my collections?” In May 2008, the University of Michigan School of Information held a symposium, “Interdisciplinary Perspectives on Archives & the Ethics of Memory Construction,” that examined national and international implications for the ways we engage with ethical considerations in our everyday work. Think this sort of thing is only for long-time practitioners or for people managing high-profile collections? Think again! This session is for everyone. Reaching for a higher ethical plane is possible in all types of institutions and with all types of collections. Join this moderated discussion of ethical issues such as understanding the roles of nostalgia and memory, making selections for digital projects, engaging minority communities, and identifying hidden histories in our collections. Presenters will bring specific examples from their own collections, and we invite attendees to bring their experiences into the conversation as we work together to identify ways that will keep ethical considerations at the forefront of our professional activities.

**Chair:** Chris D’Arpa, University of Illinois at Urbana-Champaign

**Presenters:** Meg Miner, Illinois Wesleyan University, Bloomington  
Anke Voss, Champaign County (Illinois) Historical Archives, The Urbana Free Library  
Alison Stankrauff, Indiana University South Bend  
Jennifer Bator, Water Resources Center Archive, University of California, Berkeley

### **Advanced Flight School: The Archives Leadership Institute**

Addressing the leadership needs of the archives profession was the goal of the first Archives Leadership Institute, held last summer at the University of Wisconsin–Madison. Archivists from a variety of settings came together to be trained to better influence policy and effect change on behalf of our profession. To help work toward that change, institute attendees will, in this session, discuss professional educational needs, the importance of networking for the archival profession, diversity, and the qualities of effective leadership. The session will then open up for audience participation with leadership exercises and small group discussions based on techniques learned at the Institute. The future of the archival profession is something everyone can help form, so please join us and share your experiences and perspectives!

**Chair:** Tanya Zanish-Belcher, Iowa State University, Ames

#### **Speakers and facilitators:**

Amy Cooper Cary, University of Wisconsin–Milwaukee  
Neil Dahlstrom, Deere & Company, Moline, Illinois  
Rosemary Pleva Flynn, University of North Dakota, Grand Forks  
Erik Nordberg, Michigan Technological University, Marquette

#### **Additional facilitators:**

Janet M. Carleton, Ohio University, Athens  
Sara Holmes, NARA, St. Louis, Missouri  
Heather Lawton, Minneapolis Central Library, Minneapolis, Minnesota  
Sammie Morris, Purdue University, West Lafayette, Indiana



8:30 AM–10:00 AM

### High Visibility: Working Together to Ensure Digital Image Quality

Are you preparing to digitize parts of your collection? Do you find yourself facing a myriad of questions and are not sure where to begin? This session is designed to help attendees navigate the quickly evolving world of image digitization and, in turn, efficiently increase and improve access to digital content. Three members of the multidisciplinary CDP Digital Imaging Best Practices Working Group will address the imaging needs and concerns for beginning practitioners from archives, libraries, museums, and historical societies with limited resources and/or technical expertise. Speakers will discuss changes and developments currently influencing the field of digital imaging and will introduce the new and revised sections found in *CDP Digital Imaging Best Practices, Version 2.0*, published in 2008 by the Bibliographical Center for Research (BCR). New sections cover equipment selection, digital photography, image quality, and storage and preservation issues, in addition to work flows and work space development.

**Chair:** Sarah Goodwin Thiel, University of Kansas, Lawrence

**Presenters:** Leigh Grinstead, Bibliographical Center for Research, Aurora, Colorado  
Robert Hickerson, University of Kansas, Lawrence



10:30 AM–NOON

### Secured Airspace: Creative Approaches to Deterring Archives Theft

Archives theft is a growth industry. In the largest and most prestigious institutions, as well as the very humble and local, our cultural heritage is being plundered and sold to the highest bidder. The future of archives depends on archivists' ability to integrate security into broader strategies for access and preservation. This session will address both theoretical approaches and creative, concrete solutions to security problems. Presenters will discuss criminal law and the prosecution of archives theft, institutional cultures as barriers and boons to the implementation of security measures, and opportunities for improving security during times of institutional change. While archivists from all institutions will find this session both useful and provocative, the presenters will devote special attention to security issues in small archives with limited resources and environmental challenges.

**Chair:** Jennie Thomas, Albion College, Michigan

**Presenters:** Travis McDade, University of Illinois College of Law, Champaign  
Cathy Moras, Cranbrook Archives, Bloomfield Hills, Michigan  
Anne Thomason, Earlham College, Richmond, Indiana



*Airplane "St. Louis Robin 1" refueling in midair during an endurance test lasting from 13 July to 30 July 1929. The Robin set an endurance record with 420 hours, 21 minutes, and 30 seconds of continuous flight. Photograph, 1929. Missouri Historical Society Photographs and Prints Collections. Aviation 351. NS 30209. Scan © 2007, Missouri Historical Society.*



## SESSIONS

Saturday, May 2



10:30 AM—NOON

### **Flying Solo: Staying Positive as a Lone Arranger**

Lone arrangers are often overwhelmed by the mountain of work they face. This session will help solo archivists find the little things that will bring motivation and joy back to their work. Three lone arrangers working in different archival settings will discuss ways to maintain optimism on the job. Presenters will address strategies for dealing with daily challenges in the workplace through resourcefulness, collaboration, multitasking, and the art of compromise. Particular techniques to foster archival optimism include the development of public programming that engages archives users and archivists alike, and the pursuit of projects that keep an archivist's batteries charged. Tips for managing unorganized collections while effectively serving archives users will also be shared. Presenters will provide ready-to-go programming ideas that are tried-and-true techniques of managing small archives. When you return home, lone arrangers, you will remember to stop and smell the roses!

**Chair:** Jennifer Clark, Jefferson National Expansion Memorial, St. Louis, Missouri

**Presenters:** Michelle Ganz, Lincoln Memorial University, Harrogate, Tennessee  
Christina Prucha, American Choral Directors Association, Oklahoma City  
Julia Stringfellow, Lawrence University, Appleton, Wisconsin

### **Flying in Formation: The MetaArchive Experience**

The MetaArchive Cooperative is a digital preservation effort that has its roots—and branches—in the concept of a team that works together to support a mutual goal: long-term preservation of at-risk digital materials. The MetaArchive is a geographically distributed network of servers using LOCKSS software to preserve copies of the network members' content; it requires coordination and trust among institutions that are often several states apart. The MetaArchive began in 2004 with six member institutions; today the MetaArchive Cooperative is growing rapidly and providing advice to others who are interested in starting their own networks. This session focuses primarily on the instruments and traditions that the MetaArchive team developed in order to move from its beginnings to a larger and more robust network that is sustained to a greater extent by its members. The panelists will discuss the development of the Membership Agreement and Cooperative Charter, which lay out the relationships between members and the responsibilities of each partner to the whole, and vice versa. Presenters will provide an understanding of the organizational aspects of the MetaArchive that have contributed to its success and ideas as to how these could be applied to other collaborative relationships across the MAC region and beyond.

**Chair:** Scott Leonard, Kansas Historical Society, Topeka

**Presenters:** Caroline Daniels, University of Louisville, Kentucky  
Rachel Howard, University of Louisville, Kentucky

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Phone number \_\_\_\_\_ Fax number \_\_\_\_\_

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Please indicate how you heard about this meeting:

Is this the first time you have attended a MAC meeting?  Yes  No

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Advance registration for MAC members (by April 10, 2009) \$ 65 \_\_\_\_\_

Advance registration for nonmembers (by April 10, 2009) \$ 75 \_\_\_\_\_

Advance registration for students (by April 10, 2009) \$ 45 \_\_\_\_\_

Post–April 10, 2009, and on-site registration for MAC members \$ 70 \_\_\_\_\_

Post–April 10, 2009, and on-site registration for nonmembers \$ 90 \_\_\_\_\_

Post–April 10, 2009, and on-site registration for students \$ 45 \_\_\_\_\_

One-day registration \$ 35 \_\_\_\_\_

Please specify which day:  Thurs  Fri  Sat

## Tours (Filled on a first-come, first-served basis. Please indicate the number attending and/or amount.)

National Personnel Records Center \_\_\_\_\_ Transportation Fee \$ 20 \_\_\_\_\_

Walking Tour of Downtown St. Louis with Esley Hamilton (Thursday) *FREE* \_\_\_\_\_

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Old Courthouse *FREE* \_\_\_\_\_

Walking Tour of Downtown St. Louis with Nini Harris (Saturday) *FREE* \_\_\_\_\_

Opening Reception at Missouri History Museum (indicate number attending) *FREE* \_\_\_\_\_

## Workshops (Filled on a first-come, first-served basis. Please indicate the number attending and/or amount.)

Disaster Preparation and Wet Salvage of Materials \_\_\_\_\_ Transportation / Lunch Fee \$ 45 \_\_\_\_\_

Archon and Archivists' Toolkit: Collection Management Possibilities \_\_\_\_\_ Fee \$ 40 \_\_\_\_\_

Ethics and Legal Issues in Archives \_\_\_\_\_ Fee \$ 40 \_\_\_\_\_

Electronic Records Management and Preservation \_\_\_\_\_ Fee \$ 40 \_\_\_\_\_

**Total Amount Enclosed: \$ \_\_\_\_\_**

*Remember to fill out the checklist on the reverse side of this form!*



# Workshops, Tours, Sessions, and Special Events Checklist

*Please check the items you plan to attend. Tours and workshops will be filled on a first-come, first-served basis.*

## Wednesday, April 29

8:00 AM–5:00 PM \_\_\_\_\_ Workshop: Disaster Preparation and Wet Salvage of Materials

## Thursday, April 30

8:00 AM–10:00 AM \_\_\_\_\_ Tour: Walking Tour of Downtown St. Louis, with Esley Hamilton

8:00 AM–NOON \_\_\_\_\_ MAC Council Meeting

8:00 AM–12:30 PM \_\_\_\_\_ Tour: National Personnel Records Center

8:15 AM–NOON \_\_\_\_\_ Workshop: Archon and Archivists' Toolkit: Collection Management Possibilities

8:30 AM–NOON \_\_\_\_\_ Tour: Anheuser-Busch Brewery

8:30 AM–NOON \_\_\_\_\_ Workshop: Ethics and Legal Issues in Archives

8:30 AM–NOON \_\_\_\_\_ Workshop: Electronic Records Management and Preservation

9:00 AM–10:00 AM \_\_\_\_\_ Tour: Old Courthouse

1:30 PM–3:00 PM \_\_\_\_\_ Session: Flight Check: Archival Metrics Toolkits as User-Based Evaluations in Archives and Special Collections

1:30 PM–3:00 PM \_\_\_\_\_ Session: Preparing for a Long Flight: Some Thoughts on Videotape Preservation and Access

1:30 PM–3:00 PM \_\_\_\_\_ Session: Who's on First (Class)? A Case Study of a Collaborative Project between Archives and Athletics

3:00 PM–3:30 PM \_\_\_\_\_ Break

3:00 PM–6:00 PM \_\_\_\_\_ Vendor Fair

3:30 PM–5:00 PM \_\_\_\_\_ Plenary Session: New Agents of Accountability: On the De-evolution of the Press and the Rise of New Information Flows

6:00 PM–8:30 PM \_\_\_\_\_ Opening Reception at the Missouri History Museum

8:30 PM – ? \_\_\_\_\_ Student and Young Archivist "Night on the Town!"

## Friday, May 1

8:30 AM–10:00 AM \_\_\_\_\_ Session: More than Just Amelia: Documenting the Role of Women in Aviation

8:30 AM–10:00 AM \_\_\_\_\_ Session: Reaching New Heights: Collaborative Digitization Initiatives in Missouri

8:30 AM–10:00 AM \_\_\_\_\_ Session: Avoiding Turbulence: Donors, Deeds, and Descriptions

9:00 AM–3:30 PM \_\_\_\_\_ Vendor Fair

10:00 AM–10:30 AM \_\_\_\_\_ Break

10:30 AM–NOON \_\_\_\_\_ Session: Only Ticketed Passengers Allowed: Controlled On-line Collections

10:30 AM–NOON \_\_\_\_\_ Session: Take Off into a Virtual World: A New Vision for Archives

10:30 AM–NOON \_\_\_\_\_ Session: First-Class Passengers: Working with Donors

1:30 PM–3:00 PM \_\_\_\_\_ Session: Flying in Tandem: Developing Policies for Museums with Archives

1:30 PM–3:00 PM \_\_\_\_\_ Session: No More Waiting on the Runway: Case Studies in Archiving Active Electronic Records

1:30 PM–3:00 PM \_\_\_\_\_ Session: We Hope You Enjoyed Your Flight: Incorporating User Assessment into Digital Collections and Programs

3:00 PM–3:30 PM \_\_\_\_\_ Break

3:30 PM–5:00 PM \_\_\_\_\_ MAC Members' Meeting

6:00 PM–8:00 PM \_\_\_\_\_ New Members' Dinner

6:00 PM–8:00 PM \_\_\_\_\_ Restaurant Tours

6:00 PM–8:00 PM \_\_\_\_\_ Lone Arrangers' Social

8:00 PM–10:00 PM \_\_\_\_\_ Silent Auction

8:00 PM–10:30 PM \_\_\_\_\_ Mix Flix Flies Again!

## Saturday, May 2

8:30 AM–10:00 AM \_\_\_\_\_ Session: Coming Down from the Clouds: Perspectives on Archives and Ethics

8:30 AM–10:00 AM \_\_\_\_\_ Session: Advanced Flight School: The Archives Leadership Institute

8:30 AM–10:00 AM \_\_\_\_\_ Session: High Visibility: Working Together to Ensure Digital Image Quality

10:00 AM–10:30 AM \_\_\_\_\_ Break

10:30 AM–NOON \_\_\_\_\_ Session: Secured Airspace: Creative Approaches to Deterring Archives Theft

10:30 AM–NOON \_\_\_\_\_ Session: Flying Solo: Staying Positive as a Lone Arranger

10:30 AM–NOON \_\_\_\_\_ Session: Flying in Formation: The MetaArchive Experience

1:00 PM–3:00 PM \_\_\_\_\_ Tour: Walking Tour of Downtown St. Louis, with Nini Harris

# PHOTO GALLERY



McDermott Grand Hall of Missouri History Museum. Photograph by Balthazar Korab, 2000. Missouri History Museum, St. Louis.



Northwest entrance to the Brewhouse, showing the western railroad depot. Anheuser-Busch Brewery. Historic American Building Survey, Library of Congress.

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## Time-Sensitive Material

### INTERESTED IN BECOMING A MAC MEMBER?

Membership fees: \$30 Individual, \$60 Institutional, \$70 Canada/Mexico, \$80 Overseas. Membership year runs from January to December. Complete this form and mail it along with your check, payable to "Midwest Archives Conference," to: Midwest Archives Conference, 4300 South U.S. Highway One, #203-293, Jupiter, FL 33477.

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2009 Spring Meeting