

# **DAM This Metadata Migration!**

**System to System  
Schema to Schema  
On the Cheap**

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# Lowcountry Digital Library

Lowcountry Digital Library Search Home History

All Fields Search... Search Q

More options

**Limit your search**

**Collection**

- SCDDOT Photographs: Properties in the Right-of-Way 2,278
- Charles N. Bayless Photos of Charleston and Georgetown County, S.C. 1,613
- William A. Rosenthal Justice Collection - Prints and Photographs 1,584
- John Henry Dick Collection 1,186
- College of Charleston: Buildings and Grounds Photograph Collection 1,059
- Photos from the Records of The Historic Preservation Planner, BDD-COG 986
- Charleston Naval Shipyard Photographs 819
- Charleston Museum Plantation Photographs 664
- Jack Kellen Slide Collection 503
- Phosphate, Films, & Family: The Donner Collection 548

more >

**Contributing Institution**

**Media Type**

**Subject (Topic)**

- Highway planning--South Carolina--Charleston County 2,278
- Right of way--South Carolina--Charleston County 2,278
- Lost architecture--South Carolina--Charleston County 2,117
- Vernacular architecture--South Carolina--Charleston County 2,061
- Dwellings--South Carolina--Charleston County 1,758
- Architecture 1,681
- Historic Buildings 1,614
- Universities and colleges--South Carolina--Charleston 1,059
- Ships 986
- Blogs 629

more >

**Subject (Geographic)**

**Date**

Lowcountry Digital Library Search Home History

All Fields Search... Search Q

More options

You searched for: Media Type Images

Previous | 1 - 10 of 16,654 | Next

1. תרשים זרימה  
Description: Printed portrait of Theodor Herzl on velvet fabric. W  
Zionist Congress, held in 1929 in Zurich. The text re

2. "A Cotton Gin"  
Description: A stereo card of an African American worker beside

3. "A Slave Girl From New Orleans"  
Description: Carte de visite photo depicting an enslaved child fr

4. "Cotton! Cotton! Cotton! Levee, New Orleans, La."  
Description: A lantern slide of two African American men resting  
Orleans, Louisiana while men pack a steamship in t

5. "Curtis Bros"  
Description: Promotional photograph of the Curtis Brothers.

6. "Death Respects No Age" car  
Description: Black and white negative of the "Death Respects N  
Parade of Death held on December 14, 1964; 11 x 8

7. "Genevieve" is playing at the Greenlawn Drive In movie theater  
Description: Black and white negative of the entrance of the Gre  
1953; 11.5 x 8 cm.

8. "I Want You My Honey"  
Description: Depiction of a young African American boy attempt

"Picking Cotton on a Mississippi Plantation"

Title: "Picking Cotton on a Mississippi Plantation"

Description: A lantern slide of a group of enslaved people, primarily women and children, picking cotton on a Mississippi plantation.

Collection: Walter Pantovic Slavery Collection

Contributing Institution: Avery Research Center at the College of Charleston

Media Type: Images

Topical Subject: Slavery, Cotton picking, African American--History

Geographic Subject: Mississippi

Language: English

Shelving Location: MSS 1041 Box 06

Internet Media Type: image/jpeg

Digitization: 1200 dpi, 24-bit depth, color, Epson Expression 10000XL, Archival masters are tiffs

Specifications: Copyright status undetermined.

Statement: For more information contact Archivist, Avery Research Center at the College of Charleston, Charleston, SC, 29424.

Access Information:

Tools

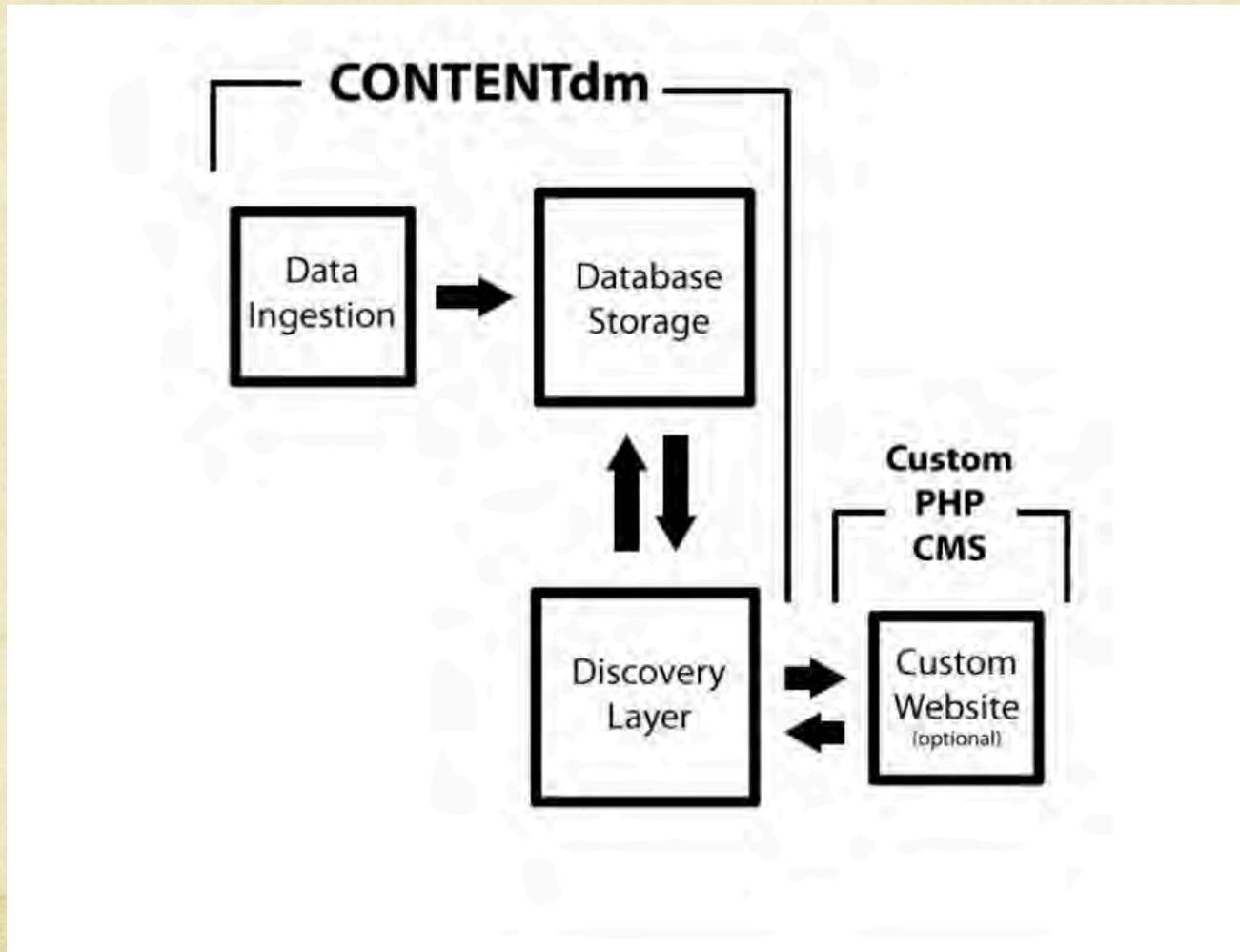
Email

More Like This (beta)

- "A Cotton Gin"
- Picking cotton on a Mississippi plantation
- Cotton is king: Plantation Scene with Pickers at Work, Georgia
- Stereo Card Depicting Women and Children Working in a Cotton Field

# Lowcountry Digital Library

circa 2011



# What's the Problem?



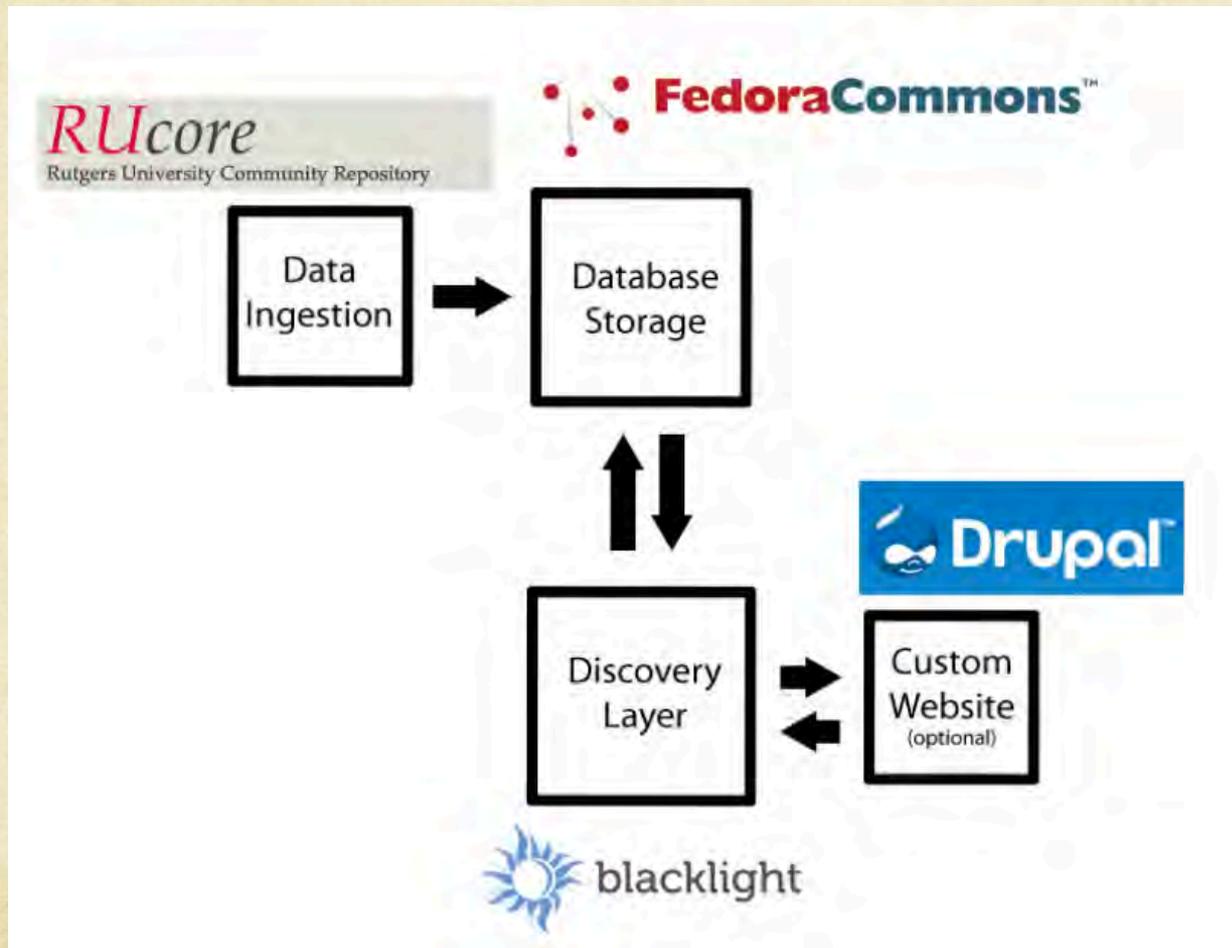
- **48,000+ items**
  - **Rapidly approaching our license limit**
  - **Unlimited license = 50K**
- **CONTENTdm Trouble**
  - **No faceted browsing**
  - **Inadequate technical support (for a paid support package)**
  - **Not the best search results...**

# What Did We Consider?



# Lowcountry Digital Library

today



# There Were Problems...



- ✓ **OpenWMS - Only Ingestion Client We Could Find That Allowed Batch Tab-delimited Text File Importation**
- ✓ **Still in Beta (Public version now available)**
- ✓ **Only Maps From Marc, Mods, In-house Text to METS or MODS**
- ✓ **49,898 DC Records To Migrate**
- ✓ **Correction:  
49,898 Very Messy, Poorly Formed DC Records To Migrate**

# And More Problems...

This was my project budget:

<b>SOFTWARE</b>	<b>.....</b>	<b>\$0.00</b>
<b>HARDWARE</b>	<b>.....</b>	<b>\$0.00</b>
<b>TRAINING</b>	<b>.....</b>	<b>\$0.00</b>
<b>MIGRATION</b>	<b>.....</b>	<b>\$0.00</b>

I did have (some) time,  
interns, and volunteers

# My Game Plan



- ✓ **Assessment**
- ✓ **Documentation**
- ✓ **Training**
- ✓ **Communication & Shared Migration Plans**

# A-S-S-E-S-S-M-E-N-T

**Having both a clear end goal and a good understanding of what resources you have is critical for any project's success.**

✓ **What Needs To Be Done?**

**Metadata Migration**

**Metadata Rectification**

**Training Materials & Workflows**

✓ **What Resources Do You Already Have?**

**CONTENTdm Batch Edit**

✓ **If You Don't Have It, Can You Find It For Free?**

**No Excel? OpenOffice (which is better!!)**

**Can't Script Your Clean Up? OpenRefine**

**No BaseCamp?**

**TeamBox, GoogleDrive, DropBox**



# Write It Down!



**I know it's time consuming, but  
DOCUMENT EVERYTHING!**

- ✓ **Workflows**  
**Graphics Help!**
- ✓ **Make Your Own Manual**  
**New Software? Include Screen Shots**  
**Is It Easy To Follow? Have A Newbie Test It**
- ✓ **Crosswalk It Out!**  
**Not Just Schema To Schema**  
**Make It Hyper Specific**  
**Keep It Easy On The Workers**

# Training Day

- ✓ **Have Training Packets & Technology Ready**
- ✓ **Be There For Your Workers**
- ✓ **Keep them Motivated**
- ✓ **Prepare Yourself For The Worst**
- ✓ **Flexibility Is Everything**
- ✓ **Deal With What You've Got**



# Communication is Critical



- ✓ **Google Spreadsheets  
Color Coded  
Use To Chart Progress**
- ✓ **Shared To Do Lists  
(Hello, Trello!)**
- ✓ **Keep Management Informed**
- ✓ **Keep Project Partners Informed**

# Lessons Learned



**Use Every Tool In Your Arsenal**  
We should have batch edited everything in CONTENTdm prior to export. Almost everything.

## **Keep Your Expectations Realistic**

Our ingestion solution didn't fully meet our needs and we decided to ride it out in the hopes that it would get better. That didn't happen.

# Lessons Learned



## **Don't Break Off More Than You Can Chew**

**Even if you can do something, that doesn't mean you should. We have an excellent partner base who were willing to adapt to the new, more structure metadata schema.**

**But we could have easily "out-schema-ed" our own partners. More complexity isn't always better.**

## **Budget Extra Time**

**This project took us almost double the anticipated time. Yup.**

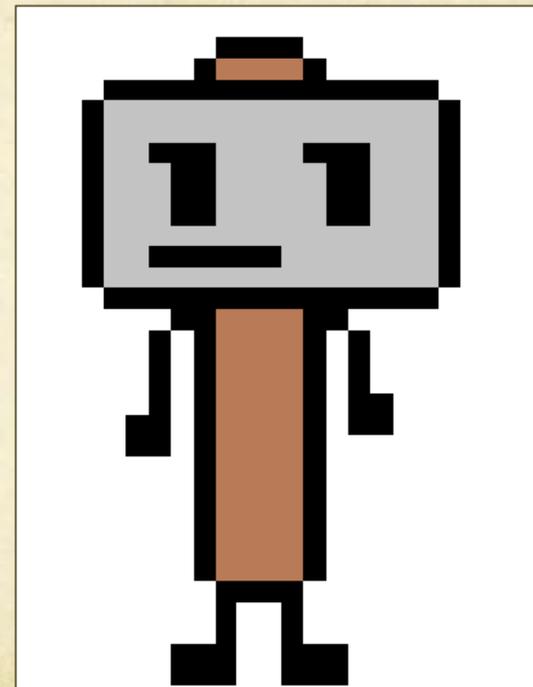
# TOOLS USED

## PROJECT MANAGEMENT & COMMUNICATION

- ✓ Trello <https://trello.com/>
- ✓ TeamBox <https://teambox.com/>
- ✓ Google Drive <https://drive.google.com>

## METADATA RECTIFICATION

- ✓ OpenRefine <http://openrefine.org/>  
So many tutorials available now  
ALCTS has a good YouTube video
- ✓ OpenOffice  
<http://www.openoffice.org/>



# Questions?

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**<http://lcdl.library.cofc.edu>**

**Thank You!!**